

Tulare County Health and Human Services Agency

Homeless Task Force Meeting Minutes April 19th, 2023

Place:	In-Person: 3249 West Noble Avenue , Visalia, California 93277	Start Time:	1:30 PM
	Streaming: Zoom Link https://tularecounty-ca.zoom.us/j/94728762934?pwd=Nnh2cWNnck1aM1ZGS1ZUSGVTZGNUMdz09 Meeting ID: 947 2876 2934 Passcode: 950964 Dial by your location +1 669 900 9128 US (San Jose)	End Time:	3:00 PM

Members Attendance			
Present	Position	Voting Member	Proxy
x	HHS Director	Donna Ortiz	
x	Board Of Supervisors	Amy Shuklian*	
x	Kings/Tulare Homeless Alliance	Miquel Perez	
x	Law Enforcement	Lt. Rodney Parker	
x	Community Action Agency	Mary Alice Escarcega-Fechner*	Carla Calhoun, Alternate
	Housing Authority	Cynthia Lopez	
x	Faith Community	Susan Ward	
x	Transit Authority	Angelina DeRossett	
x	City of Visalia	Liz Wynn	
x	City of Tulare	Terry Sayre	
x	City of Porterville	Martha Flores	
x	City of Dinuba	Angelica Molina	
	City of Farmersville	Christine Hernandez	
	At-Large City, Tribal, Unincorporated	Novalie McDarment	
x	Education Sector	Courtney Venegas	
	Affordable Housing Developer	Betsy McGovern-Garcia	Erica Ledderbine, SHE
	Lived Experience	Julie Jimenez	
	Health Care Sector	Omar Guzman	
	Partner	Hannah Gomez	
In Person	Claudia Calderon; Nicholas Martinez; Sandy Navarro; Courtney Venegas; Jennifer Guzman; Dayna Wild; Anita Ortiz; Francena Martinez; Anna Lopez; Angelina DeRossett; Brittany Lopez; Brittany Schrenk.	Guest attendees	
Via Zoom	Anmol Dhillon; Leslie Caviglia; Lynnda Santiago; Patrick Isherwood; Noah Whitaker; Vienna Barnes; Sharon Lopez.	Guest attendees	
Vacancies:			

*Task Force Chair member

**Task Force Vice Chair member

I. Call to Order			
Item: Call meeting to order			
Responsible Party: Amy Shuklian			
Discussion: Task force meeting started			
Action: Meeting called to order.			
Vote: No vote needed	Yeas	Nays	Abstentions
First:		0	0
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
II. Round Table Introductions			
Item: Round table introductions			
Responsible Party: Amy Shuklian			
Discussion: Introductions were made roundtable			
Action: None Taken			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
III. Public Comment			
Item: Public comment			
Responsible Party: Amy Shuklian			
Discussion: No comments were made at the meeting or online			
Action: No Comments			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
IV. Discussion & Action Items			
Item: Approve the meeting minutes from November 16 th , 2022, with changes noted			
Responsible Party: Amy Shuklian			
Discussion:			
<ul style="list-style-type: none"> Amend meeting location address to 4031 W. Noble Ave, at the Professional Development Center Pg 1 - amend name to read Martha Flores Pg 1 – Nov 16 minutes, representative, under City of Dinuba, amend name to read Angelica Molina Pg 2 Item IV. Ratification Item – for the Second, amend name to read Martha Flores Pg 3 - Presentation on Teen Challenge, it says no note needed, amend to no vote needed Pg 3 – Receive updates from Cities on Local Efforts to address Homelessness; there should be a separation in presenters, as two partner updates were written to appear as one. 			
Action: Approved amendment to minutes of Nov 16 th , 2022, with changes noted			
Vote:	Yeas	Nays	Abstentions
First: Martha Flores	0		0
Second: Liz Wynn			
Outcome: <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Approve the meeting minutes from February 15 th 2023			
Responsible Party: Amy Shuklian			
Discussion:			
<ul style="list-style-type: none"> Pg 1 – amend name to read Martha Flores Pg 2 – amend name to Martha Flores Pg 2 – For the Second, amend name to read Martha Flores Pg 3 – Under updates from K/T Alliance with a vote; it says no note needed, amend to vote Pg 4 – Clarification to updates from Porterville, Claudia will clarify. “Projects reported on are not City of Porterville projects, they were projects that were happening within Porterville” 			
Action: Approved amendment to minutes of February 15, 2023, with changes noted			
Vote:	Yeas	Nays	Abstentions
First: Martha Flores		0	0
Second: Liz Wynn			
Outcome: <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail			

Item: Vote on Bylaws (attachment provided)			
Responsible Party: Noah Whitaker			
Presentation: Group discussed redline items to Bylaws from June 2022 edition. Some changes were minor, i.e., interchanging use of the Taskforce name; other changes were more substantive, i.e., removed gender specific terminology, to reduce inequity in Bylaws; corrected voting authority for members'; added voting members back into Bylaws; removed term-limits of voting members; re-clarified jurisdictional and voluntary members; made clarification to quorum section; amended conflict of interest section; for the section of Bylaws that specifically mentioned payments and compensation for the lived experience member; as there is no actual mechanism for this, we will need to craft a policy around, and get it approved so that we can legally do it. Note that if this is approved, it will bring <u>all</u> of our voting membership financial reporting requirements for compensation provided to the Lived Experience voting member. All changes were made to ensure the Bylaws are in alignment with the processes of the BOS.			
Group Input:			
<ul style="list-style-type: none"> Redline – Article 2, under number 4 – Explore best practices and working with individuals experiencing homelessness, we should add to that, “and engaging them in”. Page 4, change to Youth Action Board; Noah shared we are looking to develop a Youth Advisory Board instead; Noah will connect with Susy offline Question, Section 7 – Compensation. Has there been any discussion on mechanisms for compensation/stipend? Noah said that this was an issue within an earlier version of the Bylaws. As there was found to be no mechanism in place at that time, under recommendation of the BOS this item was temporarily removed, until such time as the committee was able to further explore; craft a policy allowing payment, payment type, frequency, amounts, etc. Once this was completed, it could be added back into the Bylaws. Note, once explored, this could very well take place through agreement with the Homeless Alliance. Discussion continued around the distinction between a person currently experiencing homelessness and/or a person with lived experience who is employed. Query - Is the committee Ok with moving forward on Bylaws as they have been provided, while we continue trying to find that mechanism should we have somebody who is interested? That is currently unhoused and going through the system. The consensus was yes. Article 5, under meetings – section 3 – change to “agency staff members shall telephone each member to communicate the cancellation” 			
Action: Approved Bylaws with changes presented/discussed			
Vote:	Yeas	Nays	Abstentions
First: Carla Calhoun	voting members present	n/a	n/a
Second: Miquel Perez			
Outcome: <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Receive an update on Homekey			
Responsible Party: Noah Whitaker			
Discussion: Noah Whitaker presented on the progress to date			
Action: Presentation only			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: MDT RC Resource Fair and Data presentation on file			
Responsible Party: Brad Cottingham			
Discussion: Bradley Cottingham presented on the MDT Resource Fair and data.			
Action: Presentation only			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Update on Mobile Shower Units			
Responsible Party: Noah Whitaker			
Discussion: Update was given on mobile shower units			
Action: Presentation only			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Update on Navigation Center Requests for Proposals			
Responsible Party: Noah Whitaker			
Discussion: update was given on Navigations Center RFP's.			
Action: Presentation only			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			

Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Updates from Tulare			
Responsible Party: Alexis Costales			
Discussion: Alexis Costales gave updates on the various projects currently being worked on in Tulare. Alexis Costales also gave an update on street outreach, ERF round 1, temporary encampment, emergency shelter, and the HALO team.			
Action: Presentation only			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Receive updates from partners on the local efforts to address homelessness			
Responsible Party: All			
Discussion: Roundtable updates provided by partners present			
Action: None taken			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Item: Discussion about future desired topic or items			
Responsible Party: All			
Discussion: None			
Action:			
Vote: No vote needed	Yeas	Nays	Abstentions
First:			
Second:			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
V. Adjournment			
Item: Adjournment			
Responsible Party: Amy Shuklian			
Discussion: Amy Shuklian dismissed the Task Force			
Action: Task Force dismissed			
Vote: No vote needed	Yeas	Nays	Abstentions
First: Amy Shuklian		0	0
Second: Liz Wynn			
Outcome: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Next Meeting Date:	May 17 th , 2023		
Next Meeting Location:	TC Connections, 3249 West Noble Avenue, Visalia, California 93277		
Minutes Prepared By:	Monique Spence TC HHSA		