



Tulare County Health and Human Services Agency

5957 S. Mooney Boulevard
Visalia, California 93277

TULARE COUNTY

MENTAL HEALTH BOARD EXECUTIVE COMMITTEE AGENDA

Date and Time: February 06, 2024

Committee Convenes at 2:30 p.m.

Location: Tulare County HHSA, 5957 South Mooney Boulevard Visalia, CA 93277
Pine North and South Conference Room

Online: <https://tularecounty-ca.zoom.us/j/94339881908?pwd=VnVMamQ3K0YySkJhY2prZkcwZ2t0QT09>

Over the Phone: 1 (669) 900-9128

Meeting ID: 943 3988 1908

Passcode: 363640

NOTICE TO THE PUBLIC

PUBLIC COMMENT:

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Tulare County Mental Health Board (MHB) Executive Committee at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for the Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please state your name for the record.

In Person: Please complete and submit a comment card and provide the Agenda Item number.

Zoom: If you are participating via Zoom, please use the 'Chat' feature to submit your request and provide your Name and Agenda Item number.

TELECONFERENCE INFORMATION:

This meeting will be held in person. Members of the public may participate in person or via Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer, click [Zoom - Mental Health Board Executive Committee Meeting Link](#)
Passcode: 363640

The **MENTALHEALTH BOARD EXECUTIVE COMMITTEE** may take action at the beginning of the meeting regarding requests for "Just Cause" or "Emergency" allowances provided that related Brown Act guidelines are met. (Guidelines are listed on the last page of this agenda.)

ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mental Health Admin team at (559) 624-8000. Reasonable requests made at least 48 hours in advance of the meeting will ensure accessibility to this meeting.

MENTAL HEALTH BOARD EXECUTIVE COMMITTEE MEETING AGENDA: Public documents related to the items on this agenda may be reviewed at the reception counter in the lobby of Tulare County Government Plaza, 5957 South Mooney Boulevard, Visalia, CA 93277, during normal business hours, 8:00 a.m. – 5:00 p.m. Monday through Thursday and 8:00 a.m. – 12:00 p.m. on Friday. Please contact the Mental Health Admin team at (559) 624-8000. Agendas are also available online, subject to staff's ability to post the documents before the meeting, at the following website: <https://tchhsa.org/eng/community/tulare-county-mental-health-board/mental-health-board-executive-committee/>



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Timed Items

- I. Call to Order 3:00 p.m.
- II. Public Comment
- III. Tulare County Mental Health Board Members may make a request for
"Just Cause" or "Emergency" allowances.

Consent Calendar

- IV. Action Items
 - a. Review the January 09, 2024, Mental Health Board Minutes, forward to Mental Health Board for consideration.
 - b. Consider application for membership from Serina Palomino for Consumer Seat #10, forward to Mental Health Board for consideration.
 - c. Review and approve changes to the Mental Health Board Bylaws, forward to Mental Health Board for consideration.

Untimed Items

- V. Review/Assign Topics/Presentations for future Board Meetings
 - a. Tulare County Human Trafficking Task Force - **February**
 - b. Mental Health Strategic Plan – **March**
 - c. Receive an update on Transition Age Youth (TAY), Independent Living Program and Dream Center – **April**
 - d. Mental Health Overview – **May**
 - e. Mental Health Board Retreat – **May 16, 2024** convenes at 1:00pm
 - f. California Behavioral Health Boards and Commissions Data Notebook – **August**
 - g. Nominate Mental Health Board Executive Committee – **October**
 - h. Hold Mental Health Board Elections – **November**
- VI. Review the March 05, 2024 Mental Health Board Meeting Agenda
- VII. Adjournment

Next Meeting Date: [March 06, 2024](#), Convenes at 2:30 p.m.

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TULARE COUNTY MENTAL HEALTH BOARD EXECUTIVE COMMITTEE

MEETING AGENDA ADDENDUM

Brown Act "Just Cause" or "Member Emergency" Allowance Guidelines:

Requirements: A local board/commission member may participate remotely without posting their physical location on the agenda if all of the following requirements are met:

1. Quorum at Physical Location - At least a quorum of the members of the board/commission participate in person from a singular physical location clearly identified in the agenda.
2. Public Access - (Both Remote and In-Person) The public may access the meeting through:
 - A two-way audiovisual platform or
 - A two-way telephonic service and a live webcasting of the meeting
 - In-Person Public Access to the physical location.

Circumstances: One of the following circumstances applies:

1. "Just Cause" - The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year. or
2. "Emergency Circumstances" - The member requests to participate in the meeting remotely due to emergency circumstances and the board/commission takes action to approve the request. The board/commission shall request a general description of the circumstances relating to the member's need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information.

Procedures:

1. Member Request - A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.
2. Board/Commission Response - The board/commission may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting.
3. Disclosure - The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
4. BOTH Audio & Visual Participation - The member shall participate through both audio and visual technology.
5. Limits to Remote Participation - The provisions of this subdivision [of the Brown Act] shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

Definitions:

"Emergency circumstances": A physical or family medical emergency that prevents a member from attending in person.

"Just cause" means any of the following:

1. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.
2. A contagious illness that prevents a member from attending in person.
3. A need related to a physical or mental disability.
4. Travel while on official business of the legislative body or another state or local agency.